Cloud health check

Sample report

BRIT CLOUD

Prepared for
Sample Company (a fictional example)

Team size: 12 people
Example only, not a real client

Area	What we checked	What we found	Next step
Email security	Sign-in protection and spam and phishing protection	Needs attention Two accounts have no second sign-in step.	Turn on multi-factor sign-in for everyone.
Meetings and files	Who can see and edit shared files	Good Sharing rules are clear and in use.	Keep as is. Review every quarter.
Backups	Email, files and servers	At risk Files kept on one office computer are not backed up.	Add automatic backup, then test a restore.
Devices	Laptops and phones	Needs attention Some laptops are set up differently from others.	Manage all devices the same way.
Licences and costs	What you pay for and what is used	Needs attention A few licences are paid for but not used.	Remove or reassign unused licences.

Your plan, in order

1. Close the two sign-in gaps this week.
2. Set up and test backups for the files that are not covered.
3. Bring all devices under one set of rules, then review licences.

Price

In a real report, you receive a clear plan and a fixed monthly price. This sample shows no prices.

SAMPLE